



Parental Involvement Officer

Band 7 SCP11 – SCP17 £16,638 - £18,737

(pro-rata for part time TTO actual salary will depend on continuous service)

35 hours per week, term time only

Appleton Academy is part of the Exceed Academies Trust, which currently consists of seven academies; five primary schools, an all-through primary-to-secondary school and an alternative provision academy. The Trust has an excellent reputation within Bradford and beyond, and an outstanding record of accomplishment of supporting staff in developing their careers. An exciting element of the Trust is our two Teaching Schools, as well as a SCITT, responsible for teacher training.

The Academy itself is an all through learning environment for pupils aged 3 to 16 and our building provides a wonderful environment for lifelong learning, in South Bradford.

An exciting opportunity has arisen to join the Academy as a Parental Involvement Officer. The successful candidate will be responsible for leading and improving parental engagement across both our primary and secondary phases, whilst supporting families to become engaged and involved in their child's education. In this role, the successful candidate will work as a part of the Academy's safeguarding team, which includes our school based Social Worker and School Healthcare Practitioner. The successful candidate will be required to pro-actively co-ordinate and run various, regular events for parents to attend.

The successful candidate will:

- Be committed to safeguarding children and young people
- Be an excellent communicator and have a proactive 'can do' attitude
- Have previous experience of working with children and families in the community, a school or childcare setting
- Have the ability to work on their own or as part of a team
- Be committed to their own professional development

The essential requirements of this role are:

- GCSE English and Maths or equivalent qualification or experience
- Experience of organising activities.
- Knowledge of local area and facilities available to families
- Good organisational skills
- An understanding of the principles of supporting parents and in particular, barriers to learning or participation in events.

If you feel you are up to the challenges ahead and would like to share in our continued success, then please e-mail recruitment@appletonacademy.co.uk to request an application pack or for an informal discussion regarding this opportunity please contact Louise Stratford on 01274 600550.

Further details will also be on our website at www.appletonacademy.co.uk.

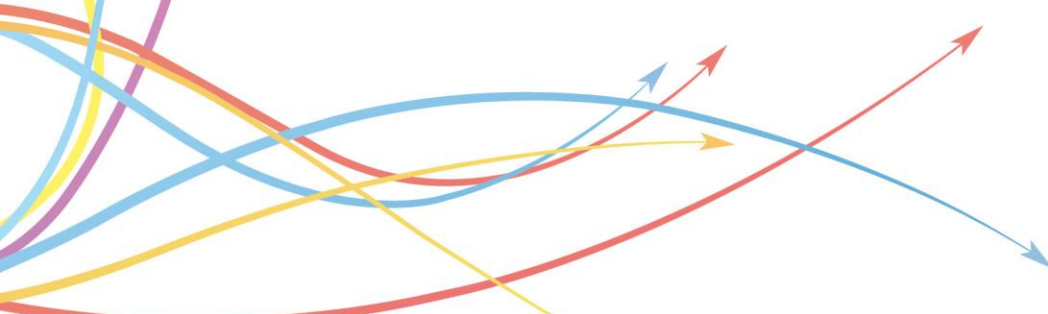


www.exceedacademiestrust.co.uk

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Duncan Jacques Chief Executive Officer

Exceed Academies Trust | C/O Horton Park Primary School | Dawnay Road | Bradford | BD5 9LQ



Interested candidates are requested to apply online for this post via Prospects Online at www.prospectsonline.co.uk. Please ensure you read the application details and check you meet the criteria before completing an application form via the 'Apply Now' button.

Closing date: 1 July 2019 at 9:00am

Shortlisting: 2 July 2019

Interview: week commencing 8 July 2019

Exceed Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All appointments are subject to an enhanced DBS check as well as successful completion of a probationary period.