



20 September 2019

Dear Parent/Carer

As some of you may be aware, the staff car park gate on High Fernley Road was recently inoperable due to damage and so had been frequently open at the start and end of the school day. This had led a number of parents to use the car park, both in vehicles and on foot, and for many of you to use the car park as a 'cut through' to the school building.

I would like to inform you that the gate has now been repaired and the car park is once again closed and locked. If you have used the car park as a short cut to the school building or your children have done so when arriving at or leaving school at the end of the day, this will no longer be possible.

The staff car park is precisely that, a secure place for staff to leave their cars while working at the school. It is not a short cut or a place for parents and students to congregate at the start or end of the school day. The car park will remain secured and anyone found in the car park, who is not a member of the staff body or been given specific authorisation to use the car park, will be treated as a trespasser and reported to the police.

I would like to thank you for your co-operation.

Yours faithfully

A handwritten signature in black ink that reads 'Helen Jones.' The signature is written in a cursive style.

Ms Helen Jones
Executive Headteacher