



Assistant Caretaker

To start as soon as possible

Band 4 SCP3-SCP4 £18,065 to £18,426

37.5 hours per week, permanent, all year round

(Hours of work will be on rotating shifts of earlies, days and lates between the hours of 6.00am and 6.00pm)

A new and exciting opportunity has arisen for an experienced **Assistant Caretaker** to join Appleton Academy, which is part of the Exceed Academies Trust and based in Wyke, Bradford. Appleton Academy is an all through learning environment for pupils aged 3 to 16 and our building provides a wonderful environment for lifelong learning, in South Bradford.

The **Assistant Caretaker** plays a key role at the school. You will be working closely with the Estates Manager to not only manage the security of the building but to take a pro-active role in the maintenance and management of our whole school site.

As part of the site team, you will be the first point of contact for staff regarding maintenance and you will therefore be very customer focused, polite and helpful. You will also work closely with a dedicated team of cleaning staff and you will have great interpersonal skills to support and assist colleagues in creating a safe environment for our children, young people, staff, parents and visitors.

The successful candidate will:

- Undertake a variety of duties relating to maintenance of the buildings and grounds
- Be responsible for, and promote, the health and safety of all staff, pupils and visitors
- Maintain the security of the premises, working closely with the Estates Manager
- Have a flexible approach and the ability to use their initiative
- Possess excellent communication skills
- Have a strong work ethic

We can offer:

- A dedicated and experienced staff team, supported by governors and parents
- An opportunity to make a significant contribution to our ongoing improvements
- An opportunity to further professional development
- Access to excellent training and guidance

For an informal discussion regarding this opportunity, please contact Victoria Wyer on 01274 600550. Further details of the role, a personal specification, job description and an application form to apply can be found on our website www.appletonacademy.co.uk

Interested candidates are requested to apply online for this post via Prospects Online at www.prospectsonline.co.uk. Please ensure you read the application details and check you meet the criteria before completing an application form via the 'Apply Now' button.

Closing Date: Monday 25 November 2019 – 4.00pm


Interviews: Week Commencing Monday 25 November or Monday 2 December 2019



Email info@exceedacademiestrust.co.uk Telephone 01274 574 544

Duncan Jacques Chief Executive Officer

Exceed Academies Trust | C/O Horton Park Primary School | Dawnay Road | Bradford | BD5 9LQ



Exceed Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All appointments are subject to an enhanced DBS check as well as successful completion of a probationary period.