



16 March 2020

Dear Parent/Carer

Please see the attached letter from Exceed Academies Trust relating to the COVID-19 (Coronavirus) pandemic.

As a school we are following the advice of Public Health England in taking precautions to prevent the spread of the virus. Additional cleaning is taking place, children and young people are being advised how to wash hands and reminded to do so at regular intervals, we have visible notices all around the building with advice and information for both students and staff and we are cancelling or postponing non-essential assemblies and events. Unfortunately, this means that some of our fun events that would normally take place at this time of the year, such as the Primary disco, will be postponed but it is sensible in the current climate.

There are a lot of stories in the media relating to the possible decisions the Government will take to prevent the spread of COVID-19 (Coronavirus) and we are planning for many of these eventualities. We will let you know further arrangements as and when we know. In the meantime, if your child is self-isolating because they have symptoms, we will deliver a work pack to your doorstep from Tuesday 17 March 2020. Staff will ring your door bell or knock on the door and leave the pack by your door.

Events Cancelled

Assemblies, parents' evenings and all other events will be postponed in the lead up to Easter.

Retirement

Unfortunately, with events cancelled, I may not have another opportunity to draw parents' attention to the upcoming retirement of Mrs Taylor and so I would like to briefly acknowledge Mrs Taylor's career in this letter.

Mrs Taylor will be well known to those of you who were pupils at the former Wyke Manor School and she is well-loved by current and former students, staff and parents. After over twenty years working at Wyke Manor and Appleton Academy, Mrs Taylor will retire at the end of the current term. Mrs Taylor will be missed by all of us, however, I'm sure you will join me in wishing her well for the future. We hope she has a long and happy retirement. Thank you Stella.

Please look after your families at this time, let school know if your child is unwell and unable to attend or you require any further support. We will of course keep you informed of any important information or changes to government policy in dealing with coronavirus.

Yours faithfully

A handwritten signature in black ink that reads 'Helen Jones.' The signature is written in a cursive style.

Ms H Jones
Executive Headteacher