



July 2021

Dear Parent/Carer

I hope that you and your family are all well and that your child is enjoying the final weeks of their primary education. We are excited to meet you and welcome you to Appleton Academy in the near future.

We would like to apologise for cancelling the initial transition programme outlined in our first letter sent to you in May. Due to the government extending the period of Covid 19 restrictions, we were not able to move forward with the plan we had put in place safely and have therefore been devising a new transition plan to ensure that your child gets the extended transition that they both need and deserve.

We will be arranging tours around the school on Wednesday 1 September 2021 for all SEN students and their parents/carers. We will be in touch during the next two weeks to arrange a time that is convenient for you, and we look forward to showing you how much our school has to offer. This will also allow your child to feel more confident and comfortable when starting with us on their first day and give them a chance to ask any questions they may have.

In addition to this we will be holding a team building/games session on Thursday 2 September 2021 between 10.30am and 12.30pm. We request that parents/carers do not stay for this session (unless previously arranged), so that we get the opportunity to have fun and get to know your child before their first day.

Over the last few weeks, we have been contacting all our feeder primary schools to gather as much information as possible about your child's needs. We have been sharing this information with staff, so that they have all the information they need to ensure that the work is differentiated appropriately and that any reasonable adjustments which need to be made are ready and in place.

If you have any questions regarding the arrangements above, please contact the SEN team by emailing [info@appletonacademy.co.uk](mailto:info@appletonacademy.co.uk) putting SEN in the subject box.

We look forward to speaking with you soon and welcoming you and your child to Appleton Academy.

Yours faithfully

Charlotte Wightman  
Assistant Head Teacher for Inclusion and Learning Support