

DEPARTMENT:

Assessors Name: John Wavell

Persons Involved in Task/Activity: Students/Staff

Complete all boxes as fully as possible



RISK ASSESSMENT NO 48

Activity: Dog mentoring

Location: Secondary/Primary

Date of Assessment: 18 Oct 2021

1-2	Non actioned	3-6	Monitor & Review	8-12	Time dependent	15-16	Urgent action required	17-25	Stop activity
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Persons at Risk	Employee	✓
	Young Person	✓
	Contractor	
	Public	
	Other site User	

Likelihood(L)	1	Very Unlikely 1:1,000,000
	2	Unlikely 1:10,00,000
	3	Likely 1:10,000
	4	Very Likely 1:1000
	5	Certain 1:100

Consequences (c)	1	No Injury
	2	Minor Injury 1 st Aid
	3	Absence up to 3 Days
	4	Major Injury over 7 days report to RIDDOR
	5	Fatal

Risk Grade (LX C)

HAZARDS IDENTIFICATION		EXISTING CONTROL	INITIAL RISK RATING			
			L	C	L X C	RISK
A	Dogs in Academy	<ul style="list-style-type: none"> Dogs banned from site unless for specific reason such as mentoring as agreed by Exec Head & Exceed Academies Trust Only the owner/trainer should be in control of the dog unless a delegated member of staff has received specific training to handle the dog as part of the mentoring programme All dogs should be fully immunised The dog should not be taken into kitchen under any circumstance RA completed 	2	2	4	
B	Dog loose in Academy	<ul style="list-style-type: none"> Dog to always remain on lead or be closely supervised by the handler if there is a reason why the dog is to be taken off the lead 	2	2	4	
C	Dog biting student (event)	<ul style="list-style-type: none"> Dog to always remain on lead/under close supervision of the handler Consideration should be given to the temperament and characteristics of the breed of dog being brought in, including the size and its age. Dog always closely supervised 	2	4	8	

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D	Dog mess	<ul style="list-style-type: none"> Excrement and urine to be cleaned immediately with appropriate cleaning products and dispose of it in a safe manner Wet floor signs placed around area 	2	1	2	
E	Allergy to dogs	<ul style="list-style-type: none"> If students have known allergies they should not come into contact with the dog Parents have been asked to inform the school of any known allergies prior to introduction of the dog to school Parental consent for children who will be part of the dog mentoring programme should be sought. A list of any children who should not interact with the dog should also be collated and kept available 	1	5	5	
F	Dog getting over excited when interacting with children. a. Child knocked to ground b. Child scratched by Dog	<ul style="list-style-type: none"> The dog will always be in the care of a responsible adult/member of staff and will never be allowed to freely roam the school premises Students are not left with the dog unsupervised The dog will always be on a lead/supervised when in a classroom or other workspace All staff have been introduced to the dog and the expectations (do's and don'ts) of having a school dog 	2	2	4	
g	Other injuries - Trips, slips or falls not directly related to dog	<ul style="list-style-type: none"> Children always supervised. Dog trained to not pull while on walking on lead 	2	2	4	
h	General welfare of dog	<ul style="list-style-type: none"> Handler to be aware of dog's characteristics Provide dog with regular breaks and access to water Limit the number of pupils working with dog at any one time to reduce chance of dog being overwhelmed 	1	1	1	
i	Minor Injury to dog by pupil - Pupil could injure dog by being too rough while, stroking, hugging, or playing with dog	<ul style="list-style-type: none"> Handler to be always aware of interaction between pupils and the dog Education of pupils on behaviour while in presence of dog 	1	2	2	
j	Major Injury to dog by pupil Intentional injury to dog by pupil who is showing uncontrollable or unreasonable behaviour. This could also result in injury to pupil if dog reacts adversely	<ul style="list-style-type: none"> Handler to always be aware of situation. Pupil's temperament to be monitored Pupils showing unacceptable behaviour will not be allowed to work with dog 	1	2	2	

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Complete all boxes as fully as possible

ACTION PLAN NO 048

Activity: Dog mentoring

Location: Secondary/Primary

Date: 18 Oct 2021

1-2 Non Actioned
 3-6 Monitor & Review
 8-12 Timed Action Required
 15-16 Urgent action required
 15-25 Stop activity

RECOMMENDED CONTROL	L	C	L X C	RISK	COMPLETION DATE	RESPONSIBLE PERSON	Date
A <ul style="list-style-type: none"> Letter sent to parents to inform them of mentoring taking place Consent forms completed by parents for interaction with the dog Private liability insurance recommended for owner Copy of immunisations of dog presented to Academy Flea treatment is carried out at 6 weekly intervals Worming treatment is carried out in line with European Vet guidelines Dog not to be given treats or fed by students If dog does require feeding it should be done by owner in an office/workspace where the animal will feel comfortable 	2	2	4		Before dog is introduced to Academy	Craig Armitage	
B <ul style="list-style-type: none"> When not mentoring the dog is to be kept in an office (workspace with owner) Dog crate to be used where appropriate/necessary Sign placed on office/workspace door warning of dog being inside Cleaners to ensure deep clean of office workspace after dog has been in Academy 	2	2	4				
C <ul style="list-style-type: none"> Handler to be always aware of interactions. Pupil's temperament to be monitored. Pupils showing unacceptable behaviour will not be allowed to work with dog 	2	4	8		On going	SLT/Staff/Owner	

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	<ul style="list-style-type: none"> Educate pupils on behaviour around dog. Monitoring Dog's health and temperament at all times Check if student has up to date tetanus (if not, recommend to parent to get jab if a child is bitten) 							
D	<ul style="list-style-type: none"> If possible, put disposable flooring cover over areas animals using Students not to touch or come in contact Ensure if mess is external all excrement is removed and placed in bins Cleaners to wear gloves when cleaning up mess 	2	1	2		On going		
E	<ul style="list-style-type: none"> Letter sent to parents before event consenting to touch animal and confirming any allergies Children to wash/sanitise their hands after active participation with the dog Relevant staff made aware of students with allergies who are not to interact with the dog Relevant staff informed Seek medical attention in the event of a reaction 	1	5	5		Before dogs come on to site	SLT/Admin staff	
F	<ul style="list-style-type: none"> The dog should undergo conditioning/introduction to the school classroom environment, to allow ensure the animal is comfortable and not stressed Pupils will be taught what to do to prevent the dog from chasing them. (i.e., stand still, cross arms) 	2	2	4				
g	<ul style="list-style-type: none"> Room where dog being introduced should have minimal obstructions of furniture, so dog feels comfortable and can't injure itself Dog kept on short lead to stop entanglement with furniture or students First aid after in school or in hospital after assessment by first aider 	2	2	4				
h	<ul style="list-style-type: none"> Dog to be kept hydrated with free access to water 	1	1	1		On going	Owner/handler responsibility	
i	<ul style="list-style-type: none"> Owner/handler to intervene if risk is realised. Pupil or dog to be removed from environment 	1	2	2				
j	<ul style="list-style-type: none"> Handler to intervene if risk is realised. Pupil or dog to be removed from environment 	1	2	2				

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Risk Assessor:

Signed:.....Name:..John Wavell.....Date:..18 Oct 2021..... Reference: No 048

Remedial action completed+: *All measures are now in place and the activity has been monitored to ensure that all reasonably foreseeable risks have been identified and properly controlled. The new arrangements have been implemented through safe systems of work.*

Signed:.....Date:.....18 Oct 2021.....