

May 2024

Dear Parent/Carer

As we move towards the traditional end of the school year for Year 11 students, I am writing to provide you with information about the arrangements we are making for your child.

Leavers Assembly

The leavers assembly will take place on Friday 21 June 2024 between 10.30am and 12.15pm. Students will be expected to arrive promptly and sensibly to the student entrance at 10.30am. Latecomers who arrive at school after 10.40am will not be permitted to enter. Students will be able to attend in their own clothes and may bring a school shirt to be signed if they wish to do so. If students have any spare uniform remaining that parents would be kind enough to donate – blazers, ties and trousers etc – we will ensure it is put to good use to support other students in need. Similarly, if you or your child wish to donate revision guides to school following their exams, we will be happy to receive these to donate to others.

The leavers assembly will finish at 12.15pm and students are then expected to leave site promptly and sensibly, understanding that behaviour expectations still apply and any inappropriate behaviour will still be taken into consideration when staff make decisions about participation of other end of year celebrations.

Year 11 Prom

We will be informing students and parents about invitations to the prom at some point in the next week. Please note that, as we have shared with you and students on a number of occasions this year, an invitation to the prom is not an automatic right for all. Our 'on-track' letters, which have been sent to parents several times this year, have made it very clear whether students have been meeting expectations or not.

The prom is an after-school event, which is held in the evening on the chosen date. Staff give up their free time to support the hosting of this event and ensure that students are able to celebrate the end of their journey at Appleton. This is an enjoyable event which rewards those who have worked hard, committed to our values of being their individual best over the year and grown into lovely, well rounded young adults. We will not enter into any conversations or negotiations with either yourselves or students about the prom invitation and our decisions are final. We will send the final invitations, including details of the date and time, two weeks before prom takes place.

Staff Acknowledgements

The final few weeks in school for Year 11 are an ideal time for students (and parents if you wish) to thank those staff who it is felt have made a difference to your child's time at Appleton. Messages can be left on our padlet here: https://padlet.com/rachel_garlick1/the-class-of-2024-staff-appreciation-board-h3vr4xq9ri37zjhz



All messages left on our padlet wall will be moderated before being posted. I know that our staff really appreciate your kind messages.

Results Day

Arrangements for results day are available on our website by following this link: <https://appletonacademy.co.uk/wp-content/uploads/2024/05/Exam-Information-Sheet-2024-1.pdf>

If students are unable to collect their exam results, it is important that we know this prior to the summer and that we are informed of the arrangements they are making to collect their results instead. Exam results cannot be shared with anyone else without express permission from the student. Information on how to nominate someone to collect results is available using the link above. Information about how to appeal exam results will also be available on our website once we receive updated guidance from the JCQ.

Finally, we would like to thank parents and carers for their continued support while your child has attended Appleton Academy, and particularly over the last year. When we work together as a school community, we are able to provide a fantastic experience for students. We would also like to wish students the very best of luck during their remaining exam period and we hope that they are able to achieve the results they have worked for.

If you have any remaining questions, please contact us by calling 01274 600550 in the first instance.

Yours faithfully

A handwritten signature in black ink that reads "Rachel Garlick".

Rachel Garlick
Head of Secondary