



**Pastoral Support Manager**  
**PO1 (SCP 27 - 30) – Actual salary £33,109 - £35,324 per annum**  
(pro-rata for part time TTO actual salary will depend on continuous service)  
**Term Time Only + 10 additional days during school holidays to be specified by the Academy**  
**37 hours per week**

A new and exciting opportunity has arisen for an experienced **Pastoral Support Manager** to join **Appleton Academy**.

Appleton Academy is part of Exceed Academies Trust, which currently consists of fourteen academies; ten primary schools, an all-through primary-to-secondary academy, two alternative provision academies (Primary and Secondary), and a specialist setting for children/young people who suffer from social, emotional and mental health difficulties. The Trust has an excellent reputation within Bradford and beyond, and an outstanding track record of supporting staff in developing their careers through specialist training lead by the Exceed Teaching School Hub and our Outstanding SCITT.

The successful candidate will;

- Work under the line management of the Assistant Headteacher Ethos and Expectations to manage the enhanced provision and support programmes, which enable access to learning for children and young people.
- Manage the integration of pupils with special needs who are reluctant to engage in lessons and equip them with the skills necessary to succeed.
- Where appropriate liaise with other mainstream environments or alternative provisions to provide enhanced provision.

The essential requirements of this role are;

- Experience of working with young people in Secondary Education.
- Good standard of education, equivalent to Level 3.
- GCSE qualification in both English and Mathematics Grade C.
- Relevant training / qualifications in supporting pupils with SEND/ SEMH.
- Experience of working with young people in a Secondary school learning environment.
- Experience in working with students with SEMH and disengaged pupils.
- Knowledge of the SEN Code of Practice.
- Experience of managing the annual review process and paperwork for pupils with EHCPs.
- Knowledge and experience of a wide range of specialist agencies.
- Ability to effectively supervise young people.

**Closing date: Friday 21<sup>st</sup> March at 10 am**

**Interview date: Wednesday 24<sup>th</sup> March**

For an informal discussion regarding this opportunity, please contact Recruitment at [Recruitment@appletonacademy.co.uk](mailto:Recruitment@appletonacademy.co.uk). Further details about our Academy can also be found on our website <https://appletonacademy.co.uk/>.

Dawnay Road, Bradford BD5 9LQ   
[info@exceedacademiestrust.co.uk](mailto:info@exceedacademiestrust.co.uk)   
01274 086 490   
[www.exceedacademiestrust.co.uk](http://www.exceedacademiestrust.co.uk)

If you are interested in applying for this role, please do so by submitting an application form to [recruitment@appletonacademy.co.uk](mailto:recruitment@appletonacademy.co.uk)

Application forms can be downloaded from the school website <https://appletonacademy.co.uk/news/vacancies/>

CVs or applications via Indeed will not be accepted.

Exceed Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Shortlisted candidates will be subject to related online content checks, in line with Keeping Children Safe in Education 2024. All appointments are subject to an enhanced DBS check as well as successful completion of a probationary period.

Exceed Academies Trust strives to be an employer of choice. We are an inclusive and diverse multi academy trust and ultimately, our aim is to employ a workforce that reflects the communities it serves. We are committed to achieving a balanced workforce at all levels, whilst ensuring that no individual is disadvantaged or treated less favourably. We welcome applications from candidates of all backgrounds, faiths and ethnicities and will ensure a fair recruitment process without discrimination, in compliance with the Equality Act 2010.

