

December 2025

Dear Parent/Carer

Re: Important information about NEA (Coursework)

I would like to take this opportunity to thank you for your continued support throughout what is a very important year for your child. As we progress through Year 10, I am writing to inform you about an upcoming significant milestone in your child's studies.

In January, your child will begin their Non-Examination Assessment (NEA), which constitutes a vital part of their final grade. This NEA (coursework) is a key component of their qualification, and any preparation work they undertake beforehand is crucial for their success. In the lead-up to the Christmas break, it is essential that your child attends school every day, as we will be covering key content and undertaking critical preparation tasks needed for the NEA (coursework). Missing lessons during this period may impact their readiness to engage fully with the coursework when it begins.

Once the NEA starts after Christmas, it is equally important that your child is in school every day. They are allocated only a specific amount of time to complete this work, and it must be done under supervised conditions to meet the requirements set by the examining body.

We greatly appreciate your support in ensuring your child's consistent attendance and focus during this crucial time. If you have any questions or concerns, please do not hesitate to contact us.

Thank you once again for your partnership in your child's education.

Yours faithfully

Miss Talbot
Head of Art & Design Technology