

March 2026

Dear Parent/Carer

Appleton Academy has successfully applied to be accepted into the DfE's free Breakfast Club Scheme for primary schools across the UK. The scheme funds free breakfast club places for pupils attending primary classes between Reception and Year 6. Children who attend will also receive a free breakfast from a selection of foods that will be provided in the school dining hall via our catering provider, Aspens.

As we seek to confirm arrangements for the way the scheme will work at Appleton, we are inviting expressions of interest from parents and carers of children, who attend school in the classes outlined above, and would like to come to breakfast club.

If you are interested in your child attending the free breakfast club, please complete and submit the form that can be accessed via this link: <https://forms.office.com/e/n7piKq2R6N>. **Please complete this form even if your child already attends breakfast club at Appleton Academy.**


Please submit your interest via the form in the link above by the end of the school day on **Thursday 26 March 2026**. We will then use the information provided by you to plan staffing and resources. It is likely that we will scale up the size of the current breakfast club and so places to attend the free club after Easter will be offered in stages. Please do not worry if you do not hear from school immediately, or you do not receive an offer for your child to attend the club immediately after Easter. As long as we have your details, we will be in touch with you once we are ready to offer your child a place.

Breakfast club will continue to operate between 7.50am and 8.25am for primary children. We have a policy of not admitting children to breakfast club if they arrive after 8.00am, due to needing to allocate staffing to supervise children rather than waiting on doors for late arrivals. Therefore, you should be sure that you can commit to the timings of the breakfast club before expressing your interest. The breakfast club will operate through a booking system that will be facilitated via Arbor. Parents and carers should ensure that they have the Arbor App or online portal and that you have signed in to your account. We will provide more details about the booking system once we have closed the period for you to submit your expression of interest.

If your child already has a place at breakfast club, they should continue to attend breakfast club after Easter as normal. If they are in primary and they pay for their place or breakfast, we will provide further information to you about the free provision that will be in place for your child at the start of next term.

We look forward to hearing from you.

Yours faithfully

A handwritten signature in black ink that reads "J. L. Clayton".

Mrs J Clayton
Head of Primary