

1 July 2026

Dear Student

Re: GCSE Results Day

I would like to inform you that your GCSE statement of results will be available for collection on **Thursday 20 August 2026**.

Staff will be on hand at school on this date to distribute results from **9.00am until 11.00am**. This will be done in the Primary Sports Hall - entrance will be via the main Primary doors. Please note, results can only be collected by you. If you are unable to attend, you can send the Academy a letter explaining this, along with a stamped addressed envelope for us to post your results to you instead. Alternatively, if you require a parent to collect your results for you, we will need a letter of consent from you informing us of this.

Your GCSE results will also be available to view on the Education Record app, which you had the opportunity to download to your mobile phone in school in January 2026. Results will be available on the app from 11.00am on the date above and can be shared with your next education provider.

You should already have a place at college, or sixth form confirmed if you are intending to go on to further education. If you do not receive the grades you need to study a certain course next year – do not panic. In the first instance, email info@appletonacademy.co.uk, or alternatively contact our careers officer via his email address Adam.Theakston@appletonacademy.co.uk.

If, once you have received your results, you wish for the Academy to review your grade in any subject then it is important that you follow the process set out below:

- Submit your review request by email to Rachel Garlick, Head of Secondary, stating the subject you wish to have reviewed. Requests by telephone will not be accepted. The deadline for this is Wednesday 2 September 2026 at 4.00pm.

Once you have submitted your review request you will receive an email acknowledgement. The review process is as follows:

- Staff will look at the grade boundaries to see how close you were to the next grade (reviews of papers more than 3 marks away from the next grade boundary will not be paid for by the Academy, as each paper reviewed costs the Academy an average of £38.35). If at this point you are more than 3 marks away from the next grade boundary you will receive an email telling you that we will not process your review. Should you wish to continue, you or your parents will be expected to pay for the review.
- If you are 3 or less marks away from the next grade boundary, staff will make a request to review your script so that they can see where marks may be gained. If we are satisfied that there have been marking errors, we will then process the review to the examining board, which school will pay for.

- The deadline for the Academy to submit reviews for grade reassessment is Thursday 24 September 2026 (although the earlier a review is submitted, the earlier we are likely to receive results).
- We will email you when we have received the outcome of the review of your results.

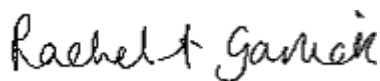
Please note that during the review process, results could go up or down or stay the same. You will not keep the higher of the grades, and a review cannot be withdrawn once a decision has been made.

Alternatively, for those not wishing to go through the review process, or where we believe there is little prospect of a successful review (i.e. in the case of results that are more than three marks from the next grade boundary), all GCSE qualifications can be re-sat in the autumn term at your new education provider.

Finally, remember that you are more than a grade. The resilience you have shown is remarkable. You are all exceptional, inspiring, and talented young people, and we could not be prouder of you.

Congratulations again on your achievements.

Yours faithfully

A handwritten signature in black ink that reads "Rachel R Garlick".

Mrs R Garlick
Head of Secondary